

AUTO TEST – IMPORTANT INFORMATION – READ THOROUGHLY!!!!
IN ORDER TO HOLD YOUR TEST APPT., \$ MUST BE RECEIVED BY US ON OR BEFORE:

DAY	MONTH	DATE	YEAR	TIME

THE TEST LOCATIONS	<input type="checkbox"/>	GEORGE E. CAMPBELL, 4100 W. FORT ST., DETROIT
	<input type="checkbox"/>	MARTIN LEASING CO. 6312 N. DORT HWY, FLINT
	<input type="checkbox"/>	CAUSLEY TRUCKING INC. 1621 TERMINAL DRIVE, SAGINAW

APPOINTMENT	DAY	DATE	TIME

NOTE: Remember that you can be ticketed by law enforcement officers for operating a vehicle without a valid license. You will not have a valid license until after you have taken and passed your test and turned in the certificate to the Michigan, Secretary of State office. We do not recommend that you drive to the test by yourself.

NAME	PHONE
STREET	FAX:
CITY/STATE/ZIP	Informed that driver must hold Level 1 permit for full 6 months
	Informed that driver must be accident/incident free for past 90 days

XXX	PROOF OF INSURANCE (WITH EXPIRATION DATE) AND REGISTRATION FOR THE PROPER VEHICLE
	T.I.P. HELD FOR AT LEAST 30 DAYS. Note: If T.I.P. has been lost, the Secretary of State will re-issue -- However, it will be your responsibility to <u>make sure they have marked it either "2nd T.I.P." or "Waive 30 days".</u>
	LEVEL 1 LEARNER PERMIT-HELD FOR MINIMUM OF FULL 6 MONTHS. Note: If this permit has been lost, the S.O.S. will re-issue; however, parent/guardian must then <u>sign a form certifying that you have held a "Level 1 Permit" for the full 6 months.</u>
	SEGMENT 2 DRIVER EDUCATION CERTIFICATE

TESTS CANNOT BE PERFORMED IF THESE DOCUMENTS ARE MISSING!! (This will be considered a "Test Failure" - F.C.G. will offer NO REFUNDS.)

OBTAIN A BOOKLET FROM THE STATE OF MICHIGAN - STUDY IT THOROUGHLY PRIOR TO YOUR TEST!!!!

****CHECK the following two categories *BEFORE* you arrive for the test!!!** We can make no guarantees that our "Examiner" can wait while you make repairs or try to obtain copies of required documents.

- THE TEST CANNOT BE PERFORMED WITHOUT THE DOCUMENTS MARKED ON THE FRONT OF THIS SHEET!!!!** Without these documents we will consider the test terminated. **FAILURE -- NO REFUNDS!!!!**
- REQUIRED--YOUR VEHICLE MUST PASS INSPECTION CRITERIA!!!!** If the following items do not meet the requirements -- the test will be terminated -- **EQUIPMENT FAILURE -- NO REFUNDS!!!!**

Brakes	Horn	Seat belts (for all occupants)
Left Outside Mirror	Rearview Mirror	Seats (for all occupants)
Speedometer	Turn Signals	Brake Lights (and rear center, if equipped)
Lug Nuts (not missing or broken)	Inflated tires (no cord showing)	Doors (must open from inside and outside)

It may be determined that due to weather or other circumstances that these items must be in safe-working condition. At the discretion of the "Examiner" (**not the driver**), a determination may be necessary regarding the following items. If not these items are determined unsafe, it will result in an **EQUIPMENT FAILURE -- NO REFUND.**

Exhaust (Muffler)	Springs	Windshield Wipers
Tail lights	Headlights	Windshield (cracked/damaged)

- IF YOU ARE UNDER THE AGE OF 18** your parent or legal guardian must accompany you to and during the test. The vehicle used for the test must be equipped with seats and seatbelts for all occupants (the driver and two passengers). Only the parent/guardian will be allowed to ride along in the vehicle. We do not allow small children to ride during the test. Remember that parent/guardian will be required to sign the "score sheet" certifying that you have completed the 50 hours of driving time (40 daytime/10 night time.)

If during the test, the "Examiner" finds anyone coaching the driver---the test will be terminated immediately!!! The driver will fail the test!!! No refunds.

FLEET COMPLIANCE GROUP EAST, L.L.C. PAYMENT POLICIES:

- IF PAYMENT IS NOT RECEIVED 1 WEEK PRIOR TO THE DATE OF YOUR TEST, **YOUR APPOINTMENT TIME WILL NOT BE HELD FOR YOU.**
- PAYMENT CAN BE MADE BY EITHER VISA, MASTER CARD, CERTIFIED CHECK, MONEY ORDER, OR CASH. **PERSONAL CHECKS ACCEPTED ONLY UNDER THE FOLLOWING--** 1. Check number must be over #1500. 2. Account must be a minimum of 1 year old. 3. Drawn on local banks only. 4. Pre-printed with current name, address, and phone number. 5. Checks must be received so enough time is allowed for the check to clear the bank prior to the test date. If the check does not clear the bank-- your appointment will be canceled...No exceptions. **There will be a \$30.00 fee for all returned checks – even if your test has been cancelled.**
- REFUND POLICY: A REFUND WILL BE ISSUED ONLY IF YOUR APPOINTMENT IS CANCELED AT LEAST 1 WEEK PRIOR TO THE DATE OF YOUR TEST.** WE OFFER NO REFUNDS FOR LATE ARRIVALS, TEST FAILURES (INCLUDING VEHICLE OR DOCUMENT FAILURES), OR NO SHOWS.
- WE SUGGEST THAT YOU ARRIVE 15 MINUTES PRIOR TO YOUR SCHEDULED APPOINTMENT TIME.** IF YOU ARRIVE MORE THAN 10 MINUTES PAST YOUR SCHEDULED TIME, WE CANNOT GUARANTEE THAT WE WILL HAVE TIME TO ADMINISTER THE TEST. YOUR TEST WILL BE FORFEITED. NOTE: WE OFFER NO REFUNDS FOR LATE ARRIVALS).
- PAYMENT IS FOR ONLY "ONE" TEST.

FOR QUESTIONS OR CLARIFICATION – CALL OUR "SCHEDULE DESK" @ 989-752-8183

FLEET COMPLIANCE GROUP EAST
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 Saginaw, MI 48601
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